

Minutes of Porter Township Sewer Board

March 5, 2024

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 6:00pm at the Township Hall, followed by the Pledge of Allegiance.

Roll Call

Board members present: Carl Klappauf, Dave Nagy, Al Newwine, Debra Hughes, Leard Wylie (Township Board representative), and John Penkala. Board member absent: Jeremiah Kinney (alternate). Others present: Jon Petrasek (IAI representative). Quorum is established. Meeting will proceed.

Approval of Minutes

Motion made by Carl Klappauf, seconded by Dave Nagy to accept the minutes of February 6, 2024. Motion passed unanimously.

Public Comments/Questions from the floor

None

REPORTS

IA's Monthly Report-Jon Petrasek

- Jon stated that the plant is running very well.
- Jon reviewed the IAI report for February 2024.
- There were -0- emergency callouts in February 2024.
- Jon Petrasek wanted approval to install a replacement window in the laboratory. **Motion1:** The Sewer Board recommends to the Township Board to approve the installation of a replacement window in the laboratory at a cost of \$600. The window has already been purchased. Motion made by Debra Hughes, seconded by Carl Klappauf. Motion passed unanimously.
- John Petrasek asked when he can begin to schedule some of his facility upgrades. The answer was after April 1st, 2024 (when the new budget year begins) and the Township Board approves the 2024/2025 budget. Some of the first upgrades will be PLC replacement and a generator at B6.
- The belt press is still on the premises. John Penkala contacted John Barthels about questions on the loan amortization schedule after the belt press reimbursement has been applied.
- There was a discussion about the Muffin Monster. It is currently out of service and will not be used again. This is not affecting the running of the plant.
- Carl Klappauf brought up that a contractor had trouble locating a tap on South Dr after the WWTP marked where it was. Jon Petrasek explained that during cloudy/stormy days the GPS that they use to find them can be off. Carl recommended that the "Y" report for a property also be used to verify where a tap is located.
- John Penkala brought up inspection/installation of taps. Our WWTP, via Miss-Dig, will mark the location of taps/lines after the contractor/owner of a property contacts Miss-Dig. A Porter Township inspector will inspect a hookup where a tap already exists. Where a tap does not exist, Adam Howard at Perspective should be contacted to inspect the tap after installation by the contractor.

Septage Receiving Activity-Dave Nagy

Dave Nagy stated 66,870 gallons of septage generating \$6,018 in sales were received during the month of February 2024. He also mentioned that the period of Nov23-Feb24 had the lowest gallons received of any Nov-Feb period preceding it.

Financial Review-John Penkala

John Penkala stated that Total past Due at 2/29/24 was \$56,949. The final Bond payment should be covered by the end of March. The Loan amount from the Township to Sewer Operations is \$171,413 at 2/29/24.

Township Review-Carl Klappauf

Carl Klappauf reviewed his presentation to the Township Board meeting held on February 13, 2024.

OLD BUSINESS

Periodic Review of Ordinances-Carl Klappauf

Ongoing review.

Long Lake Septic Hookup – Dave Nagy

A letter from the Township attorney to Mr. Bontrager was presented.

New Contract with IAI – Carl Klappauf

No change from February 2024.

New Business

Jaworski property -Dave Nagy

All 3 properties – 14-120-216-063-63, 14-120-216-063-64, and 14-120-216-063-67 must hook up to the sewer at the owner's expense. Parcel 14-120-216-063-67 is the only one with a tap that is located on Wayne St.

Bontrager (Old Trailer Park) property – Dave Nagy

All 3 proposed properties must hook up to the sewer at the developers/owner's expense.

Marlow property – Dave Nagy

A discussion was held on the Marlow property.

Miscellaneous

John Penkala handed in his resignation from the Sewer Board effective 4/15/24.

The next Sewer Board meeting is Tuesday, April 2, 2024, at the Township Hall at 6:00pm.

Motioned made by Carl Klappauf, seconded by Dave Nagy to adjourn the meeting at 8:00pm. Motion passed unanimously.

Respectfully submitted,

John Penkala

Sewer Board Secretary