

## **Minutes of Porter Township Sewer Board**

**February 6, 2024**

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 6:00pm at the Township Hall, followed by the Pledge of Allegiance.

### **Roll Call**

Board members present: Carl Klappauf, Dave Nagy, Al Newvine, Debra Hughes, Leard Wylie (Township Board representative), Jeremiah Kinney (alternate) and John Penkala. Board members absent: none. Others present: Jon Petrsek and John Barthels (IAI representatives), Steve Bontrager and his contractor. Quorum is established. Meeting will proceed.

### **Approval of Minutes**

Motion made by Carl Klappauf, seconded by Dave Nagy to accept the minutes of January 2, 2024. Motion passed unanimously.

### **Public Comments/Questions from the floor**

None

### **REPORTS**

#### **Election of Officers-Carl Klappauf**

**Motion1:** The Sewer Board recommends to the Township Board to reappoint the same Sewer Board members to their present positions: Carl Klappauf to Chairman, Dave Nagy to Vice Chairman, and John Penkala to Secretary. Motion made by Carl Klappauf, seconded by Dave Nagy. Motion passed unanimously.

#### **IA's Monthly Report-Jon Petrsek**

- Jon stated that the plant is running very well.
- John Barthels presented the option of applying the Belt Press reimbursement from IAI to the loan Porter Township has with IAI. **Motion2:** The Sewer Board recommends to the Township Board to have Infrastructure Alternatives, Inc. (IAI) apply the Belt Press reimbursement of \$41,555 to the existing loan we have with IAI as of 1/1/2024. By applying this money to the existing loan, it will reduce the payoff date of the loan from August 2028 to October 2027. Motion made by Dave Nagy, seconded by Al Newvine. Motion passed unanimously.
- Jon reviewed the IAI report for January 2024.
- Only 3 emergency callouts in January 2024.
- The heating and insulation of the SRS was discussed. It was decided to put this off to see if income from the SRS would cover this expense of \$18,000.
- It was recommended to Jon Petrsek that he should continue to use Bioxide at the current level to continue to control H2S and odor.
- Jon Petrsek presented a plan to purchase 1 generator in the 24-25 budget year for B6 and to purchase and 4 more over 25-26 and 26-27.
- A procedure was discussed to have Jon Petrsek present to the Sewer Board at the next meeting (and every meeting in the future) any planned purchases before committing to make the purchase greater than \$500, the Sewer Board will then present it to the Township Board for approval. Carl Klappauf will then get back with Jon Petrsek to tell him what was approved/not approve. If there are any emergency expenditures needed, Jon Petrsek should contact a Township Board member for approval.

#### **Septage Receiving Activity-Dave Nagy**

Dave Nagy stated 16,250 gallons of septage generating \$1,463 in sales were received during the month of January 2024.

It is still not known if Mercer will be dumping Septage full time anymore at Porter Twp.

### **Financial Review-John Penkala**

John Penkala reviewed the financial statements at 12/31/23. Past due amount at 1/31/2024 is \$92,316.

John Penkala reviewed the 2024-2024 Sewer Budget. Some highlights: Jon Petrsek submitted his budget of \$366,909 which is attached to IAI's January report, this budget includes \$25,000 for gravity cleaning that in previous years was paid by IAI, and the loan from the Township to the Sewer will be paid off in the 12 months from April 1, 2024 – March 31, 2025. **Motion3:** The Sewer Board recommends to the Township Board to accept the Sewer Budget for 2024-2025 that was presented. Motion made by Dave Nagy, seconded by Carl Klappauf. Motion passed unanimously.

### **Township Review-Carl Klappauf**

Carl Klappauf reviewed his presentation to the Township Board meeting held on January 9, 2024.

### **OLD BUSINESS**

#### **Periodic Review of Ordinances-Carl Klappauf**

Ongoing review.

#### **Long Lake Septic Hookup – Dave Nagy**

The history of the Steve Bontrager property was discussed by Dave Nagy, Steve Bontrager, and Mr. Bontrager's contractor. The Sewer Board stressed that the Sewer Ordinance must be followed and there must be a fair application with any decision made. Mr. Bontrager presented and estimate of \$25,516 to hook up to the sewer which does not include the \$11,000 connection fee or the cost of decommissioning the present septic system. **Motion4:** The Sewer Board recommends to the Township Board the following for the Steve & Lori Bontrager property, parcel # 14-120-210-005-01, 69390 Bellows Rd, White Pigeon, MI 49099: The structure on this property must hook up to the Sewer System, charge the property the \$11,000 connection fee, and decommission the present septic system. This is as the property presently exists at 2/6/2024. Motion made by Dave Nagy, seconded by Al Newvine. Motion passes unanimously.

#### **New Contract with IAI – Carl Klappauf**

John Barthels stated that IAI is working on a contract that incorporates all the changes made since the last complete contract.

### **New Business**

#### **Connection Fee/Bontrager property – Dave Nagy**

See "Long Lake Septic Hookup" above.

The next Sewer Board meeting is Tuesday, March 5, 2024, at the Township Hall at 6:00pm.

Motioned made by Carl Klappauf, seconded by Al Newvine to adjourn the meeting at 9:00pm. Motion passed unanimously.

Respectfully submitted,

John Penkala

Sewer Board Secretary

