

Minutes of Porter Township Sewer Board

September 5, 2023

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 6:00pm at the Township Hall, followed by the Pledge of Allegiance.

Roll Call

Board members present: Carl Klappauf, Dave Nagy, John Penkala, Debra Hughes, Al Newvine, and Leard Wylie (Township Board Representative who arrived at 6:40pm). Others present: Jon Petrsek (IA representative). Quorum is established. Meeting will proceed.

Approval of Minutes

Motion made by Dave Nagy, seconded by Carl Klappauf to accept the minutes of August 1, 2023. Motion passed unanimously.

Public Comments/Questions from the floor

None

REPORTS

IA's Monthly Report-Jon Petrsek

- Jon stated that the plant is running well.
- Jon reviewed the IA report for August 2023.
- Jon stated that we currently have 5 generators and a system our size should have 10 generators.
- The Belt Press has not been used as of 9/5/23 but will be running on Thursday 9/7/2023.
- There is a writeup on Tap procedure attached to the IA report for August 2023.
- Septage receipts were down in August 2023 because septage receiving was shutdown for 5 days because of tank cleaning/pump station rehabilitation.

Septage Receiving Activity-Dave Nagy

Dave Nagy stated 89,913 gallons of septage generating \$8,092 in sales were received during the month of August 2023.

Financial Review-John Penkala

John Penkala stated that the total past due at 8/31/23 was \$82,675 which includes \$36,154 in annual Sewer Assessments. Connection fees were reviewed. The loan from the Township to the Sewer was \$115,246 at 8/31/23.

Township Review-Carl Klappauf

Dave Nagy, in place of Carl Klappauf, reviewed his presentation to the Township Board meeting held on August 8, 2023.

OLD BUSINESS

Periodic Review of Ordinances-Carl Klappauf

Ongoing review.

R, R, I Fund discussion – Dave Nagy

Continued discussion on the proper funding and use of the R, R & I fund.

- **Motion2:** The Sewer Board recommends to the Township Board that after the last billing for monthly Sewer Utility that includes \$22 Debt Service the billing of \$60.50 does not change in total but the \$22 is reclassified to Oper/Maint/RRI every month going forward until this item is reviewed again. Motion made by Carl Klappauf, seconded by Dave Nagy. Motion passed unanimously.

Federal Covid Relief – Leard Wylie

Final ARPA fund allocation has not been done yet.

WWTP driveway/lot – Carl Klappauf

Dave Nagy presented an estimate from Chads Asphalt Sealcoating for \$11,700 to repair the WWTP parking lot.

- **Motion1:** The Sewer Board recommends to the Township Board to accept the estimate from Chads Asphalt Sealcoating to sealcoat the Wastewater Treatment Plant lot for \$11,700. Motion made by Carl Klappauf, seconded by Debra Hughes. Motion passed unanimously.

Sewer Board Alternate member – Carl Klappauf

The Sewer Board is still looking for an alternate member.

North Drive - Carl Klappauf

Carl Klappauf reported that the Township Board has made a final decision on this subject and this item can be removed.

New Business

Taps – Jon Petrsek

A discussion was held on the procedure to mark the sewer lines when a person is hooking up to an existing tap or a property that does not have a tap.

Motion3: The Sewer Board recommends to the Township Board the following procedure for finding an existing tap or installing a new tap into the sewer system:

- The contractor/homeowner has the responsibility to contact the 811 system (MissDig in Michigan) to mark all utility lines in the area of construction. Through MissDig, sewer plant personnel will be contacted to mark all sewer lines/taps in the area of construction. It is the responsibility of the contractor/homeowner to hook up to the sewer system. Motion made by Dave Nagy, seconded by Carl Klappauf. Motion passed unanimously.

The next Sewer Board meeting is Tuesday, October 3, 2023 at the Township Hall at 6:00pm.

Motioned made by Carl Klappauf, seconded by Debra Hughes to adjourn the meeting at 7:30pm. Motion passed unanimously.

Respectfully submitted,

John Penkala

Sewer Board Secretary