

## **Minutes of Porter Township Sewer Board**

**August 1, 2023**

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 6:00pm at the Township Hall, followed by the Pledge of Allegiance.

### **Roll Call**

Board members present: Carl Klappauf, Dave Nagy, John Penkala, Debra Hughes, Al Newvine, and Leard Wylie (Township Board Representative). Others present: Jon Petrasek (IA representative). Quorum is established. Meeting will proceed.

### **Approval of Minutes**

Motion made by Dave Nagy, seconded by Carl Klappauf to accept the minutes of July 5, 2023. Motion passed unanimously.

### **Public Comments/Questions from the floor**

Katherine Lilley (parcel # 14-120-209-015-07) was in attendance to ask questions about hooking up to the sewer. She stated she wanted to split the current parcel into an east and a west half. Her current residence is on the west half and she wants to have a daycare in a building on the east half. Her questions were about the cost of hooking up. The parcel with the daycare, if it is considered a commercial business, must hookup to the sewer at a connection fee cost of \$5,600 and a monthly sewer fee of \$121. Also, if the parcel with the daycare is considered a residence with someone living there, it must hookup to the sewer with a connection fee of \$5,600 and a monthly sewer fee of \$60.50. Jon Petrasek stated that a daycare can be run out of a residence...his wife has done it for many years. Katherine stated that these options would make her business unprofitable.

### **REPORTS**

#### **IA's Monthly Report-Jon Petrasek**

- Jon stated that the plant is running well.
- There were 2 emergency call outs during July 2023, one at C-13 for a pump failure that lasted 6 days and one on 7/26 for loss of power at several lift stations.
- C-13 had 80,000 gallons pumped and hauled from it and a new pump was installed on 7/6/23.
- Lift station B-13 had a tree fall on it and the tree was removed on 7/28/23.
- The Belt Press has not been used as of 8/1/23. A new pad needs to be installed and it should be up and running in a few weeks.
- Two new team members were added during the month. Wes Thompson is a new full time employee and Cody Carlson will be at the plant every Friday.

#### **Septage Receiving Activity-Dave Nagy**

Dave Nagy stated 136,385 gallons of septage generating \$12,275 in sales were received during the month of July 2023.

#### **Financial Review-John Penkala**

John Penkala stated that the total past due at 7/31/23 was \$86,922 which includes \$44,204 in annual Sewer Assessments. Financial statements for the 1<sup>st</sup> quarter of 2023 (April 1, 2023 thru June 30, 2023) were reviewed.

#### **Township Review-Carl Klappauf**

Carl Klappauf reviewed his presentation to the Township Board meeting held on July 11, 2023.

### **OLD BUSINESS**

#### **Periodic Review of Ordinances-Carl Klappauf**

Ongoing review.

**R, R, I Fund discussion – Dave Nagy**

Continued discussion on the proper funding and use of the R, R & I fund.

**Federal Covid Relief – Leard Wylie**

Final ARPA fund allocation has not been done yet.

**WWTP driveway/lot – Carl Klappauf**

Dave Nagy will get an estimate for sealing and filling the cracks in the parking lot/drive at the Sewer Plant.

**Sewer Board Alternate member – Carl Klappauf**

The Sewer Board is still looking for an alternate member.

**North Drive - Carl Klappauf**

Carl Klappauf reviewed the Township meeting held on July 28, 2023 concerning this subject.

**New Business**

**Charles Becker-John Penkala**

John Penkala reviewed the Charles Becker property at 13181 US 12 parcel # 14-120-204-021-00. This property was disconnected from the sewer line in November 2012 and did not have an inspection done. The property is being charged for 2 REU's (\$121) per month.

**Motion:** The Sewer Board recommends to the Township Board that Charles Becker (13181 US 12, parcel # 14-120-204-021-00) be notified by the Township by letter that the uninspected tap be uncovered at his expense so that an inspector can inspect it to make sure the capping was done properly. Only after this has been done can the REU's charged on this property be lowered from 2 to 1. Motion made by Dave Nagy, seconded by Debra Hughes. Motion passed unanimously. This item can be removed.

**Ray Stoddard invoice – John Penkala**

The invoice from Ray Stoddard was reviewed. Ray did the work for Ontwa Township and the used pumps came from Ontwa Township. If these pumps were purchased new, they would cost \$20,000 each. They need new impellers and can be repaired at \$5,000 for each pump. Jon Petrasek stated that this was a good deal. The invoice can be paid. This item can be removed.

**Late received invoices**

Jon Petrasek stated that his priority is to have all invoices mailed directly to the Township Hall for payment. This item can be removed.

**Sewer Board meeting time resolution– Carl Klappauf**

A resolution was adopted at the Township Board meeting on July 11, 2023 to move the Sewer Board meeting time to 6:00pm.

The next Sewer Board meeting is Tuesday, September 5, 2023, at the Township Hall at 6:00pm.

Motioned made by Carl Klappauf, seconded by Debra Hughes to adjourn the meeting at 8:05pm. Motion passed unanimously.

Respectfully submitted,

John Penkala

Sewer Board Secretary