

## **Minutes of Porter Township Sewer Board**

**February 7, 2023**

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 7:00pm at the Porter Township Hall, followed by the Pledge of Allegiance.

### **Roll Call**

Board members present: Carl Klappauf, Dave Nagy, Al Newvine, Leard Wylie (Township Board Representative) and John Penkala. Board member absent: Kim Evans. Others present: Rob Smith and Ray Stoddard (IA representatives). Quorum is established. Meeting will proceed.

### **Approval of Minutes**

Motion made by Dave Nagy, seconded by Carl Klappauf to accept the minutes of January 3, 2023. Motion passed unanimously.

### **Public Comments/Questions from the floor**

**None**

## **REPORTS**

### **IA's Monthly Report-Rob Smith**

- Rob stated that the Sewer Plant continues to run in excellent condition.
- Rob stated that the newly purchased press should be running in March or April 2023.
- Rob stated that with the improvements to Septage receiving/processing, the plant should be able to handle 2 million gallons per year of septage.
- The loan with IA will be capped at \$300k. IA will be responsible for anything over that amount.
- There were -0- emergency call outs during January 2023. That is 4 months without any emergency callouts.

### **Septage Receiving Activity-Dave Nagy**

Dave Nagy stated 93,737 gallons of septage generating \$7,265 were received during the month of January 2023.

### **Financial Review-John Penkala**

John Penkala stated that expenses need to be at a minimum at least thru April because of such high expenditures in previous months and a low cash balance. Financial statements at 12/31/22 were reviewed. Turners Septic Service wants to be billed ending the last Friday of every month not on a calendar month basis. Connection fees are all current.

### **Township Review-Carl Klappauf**

Carl Klappauf reviewed his presentation to the Township Board meeting held on January 10, 2023.

## **OLD BUSINESS**

### **Periodic Review of Ordinances-Carl Klappauf**

Ongoing review.

### **R, R, I Fund discussion – Dave Nagy**

Continued discussion on the proper funding and use of the R, R & I fund.

**IA Loan – Carl Klappauf**

The amount is not final yet.

**Federal Covid Relief – John Penkala**

A meeting will be held by the Township Board at the Township Hall on Friday February 17, 2023 to discuss use of ARPA funds.

**State/Federal Grants – John Penkala**

John Penkala attended a seminar at Southwestern Michigan College that discussed applying for State/Federal grants. The new position of Grant Coordinator was hired by Cass County. Her name is Ambrosia Neldon.

**WWTP driveway/lot – Carl Klappauf**

Work cannot be started until it warms up in the spring of 2023.

**Sewer Board Alternate member – Carl Klappauf**

The sewer board still needs to fill the position of alternate.

**North Drive - Carl Klappauf**

3 more manholes need to be found. The cost of raising the 10 manholes covered is \$30K. Carl Klappauf will continue to monitor.

**Sunrise Trailer Park – Dave Nagy**

Dave stated that this will be a long process and can be removed.

**New Business**

None

The next Sewer Board meeting is **Tuesday, March 7, 2023, at 7:00pm at the Township Hall.**

Motioned made by Carl Klappauf, seconded by Al Newvine to adjourn the meeting at 8:15pm. Motion passed unanimously.

Respectfully submitted,

John Penkala

Sewer Board Secretary