

**PORTER TOWNSHIP**  
**ZONING APPLICATION FEES AND ESCROW POLICY AFFIDAVIT**

The undersigned acknowledges receipt of a copy of the Porter Township Zoning Application Fees and Escrow Policy and understands that the Porter Township Board is authorized by state statute and Township Zoning Ordinance to establish fees for the processing of various types of zoning applications in order to properly place the cost of processing these applications primarily upon the applicant instead of the public at large,

The undersigned acknowledges that he/she/it has made an application for \_\_\_\_\_ to the Township Planning Commission/Zoning Board of Appeals.

The undersigned has paid the \$450.00 basic application fee which is nonrefundable.

The undersigned acknowledges and understands that all other expenses directly incurred by the Township in executing and processing the application shall be paid by the applicant from an escrow account established with the Township. These expenses include but are not limited to:

- A. Review and ordinance drafting by Township Attorney.
- B. Review by Township Planning Consultant.
- C. Review by Township Engineer.
- D. Any additional public hearings, required mailing and legal notice.

The initial \$800.00 escrow deposit along with the Basic Application Fee is herewith paid to the Township Treasurer to allow the Township to commence the processing of the application.

The escrow balance shall not fall below 20% of the initial escrow deposit. An additional deposit of \$500 minimum shall be required to continue the review. Additional amounts above \$500 may be required by the Township Supervisor upon recommendation of the Township Planning Consultant, Township Engineer and/or Township Attorney that such additional funds shall reasonably be required in order to complete the Township's review and action on the application.

I understand that failure of the applicant to maintain an escrow balance as specified in the policy shall be cause for the application to be removed from further Township consideration until the shortfall is eliminated.

I understand that within 45 days after final Township action on the application or withdrawal of the application by the applicant, the Township shall refund to the applicant any excess escrow funds without interest.

I understand that no building permit shall be issued or final Township zoning approval be deemed granted until the escrow funds are paid in full.

\_\_\_\_\_

STATE OF MICHIGAN                    )  
  )ss  
COUNTY OF CASS                    )

Subscribed and sworn to before me a notary public for \_\_\_\_\_ County,  
Michigan this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_

Notary Public  
\_\_\_\_\_ County, Michigan  
Acting in \_\_\_\_\_ County, Michigan  
My commission expires: