

VIII. Fee Chart – Enter the number of items being installed, multiply by the unit price for total fee.

	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$75.00	1	\$ 75.00
2. Residential Heating System (include duct & pipe) New Building Only	\$50.00		
3. Gas/Oil Burning Equipment (furnace) New and/or Conversion Units	\$30.00		
4. Residential Boiler	\$30.00		
5. Water Heater	\$5.00		
6. Flue/Vent Damper	\$5.00		
7. Solid Fuel Equip. (includes chimney)	\$30.00		
37. Gas Burning Fireplace	\$30.00		
8. Chimney, Factory built (installed separately)	\$25.00		
9. Solar; set of 3 panels (includes piping)	\$20.00		
10. Gas Piping; each opening – new installation (residential)	\$5.00		
11. Air Conditioning (includes split systems)	\$30.00		
12. Heat Pumps (complete residential)	\$30.00		
13. Bath & Kitchen exhaust	\$5.00		
Tanks			
14. Aboveground	\$20.00		
38. Aboveground Connection	\$20.00		
15. Underground	\$25.00		
39. Underground Connection	\$25.00		
16. Humidifiers	\$10.00		
Piping Systems – minimum \$25.00			
17. Piping	\$.05 / ft.		
40. Process piping	\$.05 / ft.		

See VII. Fee Clarification, Item #2 on front
 See VII. Fee Clarification, Item #4 on front
 See VII. Fee Clarification, Items #14 and 15 on front

IX. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes & Fire Safety. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Where to Submit Application: The Bureau of Construction Codes & Fire Safety is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address listed on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Mechanical Division at 517-241-9325.

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

	FEE	# ITEMS	TOTAL
18. Duct – minimum \$25.00	\$.10 / ft.		
19. Heat Pumps; Commercial (pipe not included)	\$20.00		
Air Handlers/Heat Wheels			
20. Under 10,000 CFM	\$20.00		
21. Over 10,000 CFM	\$60.00		
22. Commercial Hoods	\$15.00		
23. Heat Recovery Units	\$10.00		
24. V.A.V. Boxes	\$10.00		
25. Unit Ventilators	\$10.00		
26. Unit Heaters (terminal units)	\$15.00		
27. Fire Suppression/Protection – minimum \$20.00	\$.75 per head		
28. Evaporator Coils	\$30.00		
29. Refrigeration (split system)	\$30.00		
30. Chiller	\$30.00		
31. Cooling Towers	\$30.00		
32. Compressor	\$30.00		
Inspections			
33. Special/Safety Insp. (includes cert. fee)	\$75.00		
34. Additional Inspection	\$75.00		
35. Final Inspection	\$75.00		\$ 75.00
36. Certification Fee	\$30.00		

Total Fee (Must include the \$75.00 non-refundable application fee)

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Make Checks Payable to:
PORTER TOWNSHIP

Mail to:
 John Dobberteen
 400 S Monroe
 Sturgis, MI 49091