

**PORTER TOWNSHIP**  
**Wetland Advisory Committee**  
**Minutes**

Chairman: Jeff Kline

Secretary: Tom Robbins

Township Trustee: Leard Wylie

Member: Pat Williams

Member: Wayne Bryant

Alternate: Terry Dugan

April 21, 2011 7:00 PM

In Attendance:

Williams  
Kline  
Bryant  
Wylie  
Robbins

Absent:

Dugan

Pledge of the flag

We had two visitors from Shavehead Lake: Pete Petty & Marilyn McLane  
Passed out Minutes from 2/17/2011 meeting and Bryant made motion to  
accept March 17 minutes from Williams, Robbins seconded

New Business

1. We had some discussion on which subject to start on: new wetland application, Dave Hoffman permit application, or response to permit.
2. Williams asked, why is Mr. Hoffman allowed to file the second application? Wylie stated, that is procedure. Mike Alwine told him to file because he wants help from Wetland Committee and Township legal. They will report back to Mike if application is OK or list the deficiencies that are lacking in the application. If the dry land on island is not big enough to fit proposed plan, then what house would fit?
3. Mr. Hoffman did not date his application nor did the township date incoming paperwork. Wylie will call Mike Alwine to get date he received it. A 90-day deadline is in local ordinance for our answer.

The 90-day time does not start until Mr. Hoffman's application is complete with all the required steps in 6-07 (Section 52.000)

4. The Committee discussed all the detail items that are in question between ordinance and application and recommend a letter to Mr. Hoffman with items listed below:
  - A. MDEQ permit is not complete
  - B. Need verification of easement rights for the 2500 feet for utility under the lake
  - C. The land owner must have MDEQ qualified personnel mark wetland area
  - D. The drawing submitted must be complete with all information
  - E. The drawing must include the credentials of professional
  - F. The drawing also must include a topographic map with all info
  - G. The drawing must show all details of wetland
  - H. The drawing must show cross section of land affected in the 2500 feet and on mainland property
  - I. The drawing must show construction material location, operating area, dredge and fill
  - J. The drawing must show erosion control measures
  - K. The applicant must follow all items in Wetland ordinance 6-07 (Section 52.000) for this proposed project
5. The motion was made by Williams to send the letter to Mr. Hoffman by Mike Alwine with items listed above explaining the deficiencies of application. Bryant seconded & motion passed
6. Wylie made motion to recommend to Township Board that the winter weather note on application be removed in order to eliminate the possible conflict with the 90-day requirement, and MDEQ. Robbins seconded and motion passed
7. Kline made motion to recommend to Township Board to put "Date Received \_\_\_\_\_" at top right hand corner of application. Williams seconded and motion passed.
8. Wylie made motion to recommend to Township Board on page 3 of application to make new notes 5,6,7 and change old note 5 to #8 with minor change to # 7; discussion and motion passed.
9. Bryant asked to table ordinance work until next meeting
10. Date for next meeting: May 5, 2011, 7:00 PM

Respectfully submitted,  
Tom Robbins