

MINUTES OF PORTER TOWNSHIP SEWER BOARD

March 1, 2011

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 7:00 pm, followed by the Pledge of Allegiance.

Roll Call:

Board Members Present: Dave Nagy, Carl Klappauf, Denise Lamphier, Gert Temple

Board Members Absent: John Penkala,

Others present: Leard Wylie (township board representative) Ken Jones, Pat Keirn

Approval of Minutes:

- Motion by Dave Nagy, Seconded by Carl Klappauf to approve minutes as presented.

No public comment or questions from the floor.

Ken Jones was present and reported on maintenance of release valves. He recommended we inform Severn Trent of putting these release valves on a maintenance schedule to make sure they are working properly and prevent future plugs near these areas. Ken will let Tim at Severn Trent know the number of release valves in system to begin a maintenance plan. Ken also suggested that we obtain an Operational Plan of the system to know from operator to operator what needs to be done. Leard noted that he was aware of Tim putting together a maintenance plan to address air release valves.

Reports

Sewer Plant Expansion/Accepting Septage Haulers:

Ken Jones was present to report on the sewer plant expansion. He has been authorized to move forward in the final stage of the sewer expansion plan. Attached is a project memo. The sewer Board recommends Dan Harvey talking to Wightman Associates about fixing the tank to properly be able to accept septage.

Financial Summary:

Reviewed of financial statements for Jan.

Severn Trent:

Carl reported on Severn Trent report for January. No extraordinary expense or maintenance. Full report on file.

Bonds:

Leard reported there may be opportunities to refinance some loans at lower rate. Helen was looking into it.

Grants:

No report at this time.

Replacement of Sewer Operator:

White Pigeon was still working with Wightman Petrie before finalizing numbers to present a bid. Dowagiac's bid so far also included once a year flushing of pipes and still was at a reasonable rate.

Sewer Administrator:

BS&A recently installed a new software for billing which is working very well. Reports are more easily generated.

Unfinished Business:

VerHamme Hookup: Dave Nagy gave update on VerHamme property.

New Business:

- Information was presented on company that operates Marcellus' system.
- Mendoza Property: The question was raised on the distance of the property relative to the sewer line and whether they had to be hooked up. On Feb. 24th, the distance from the structure to the sewer line was measured and was within 218 feet so within the distance to be hooked up. It was motioned by Denise Lamphier that the Sewer Board recommends to the Township Board to send a letter to hook up per ordinance and hook up to happen within 180 days. Dave Nagy seconded.

Next meeting April 5, 2011.

Dave Nagy moved to adjourn. Denise Lamphier seconded. Meeting adjourned at 8:45 pm.

Respectfully Submitted,

Denise Lamphier