

## **MINUTES OF PORTER TOWNSHIP SEWER BOARD**

**October 04, 2011**

The monthly Sewer Board Meeting was called to order by Chairman Carl Klappauf at 7:00 pm followed by the Pledge of Allegiance.

### **Roll Call:**

Board Members present: Klappauf, Nagy, and Penkala

Board Members absent: Temple, Keirn, Wylie (Township Board Representative)

Others present: Brandy Murphy, Sewer Department

### **Approval of Minutes:**

- Motion made by Klappauf and seconded by Penkala to accept the September 6, 2011 minutes with spelling corrections.
- Motion made by Penkala and seconded by Klappauf to accept the September 20, 2011 special meeting minutes with spelling corrections.

### **Public Comments:**

No one from the public was in attendance therefore there were no public comments offered.

### **Financial Review:**

John Penkala reported that the September Operating P&L figures were not available at this time.

John Penkala presented a draft P&L that would include Debt Service tracking beginning with the October P&L.

John Penkala presented a draft of the financial breakdown of the various business segments that contributed to the current Debt Service short fall of \$2.04M.

### **Severn & Trent:**

No report given due to the unavailability of the September Report Book from Severn & Trent at this time.

### **Septage Hauling:**

Carl Klappauf reported that all physical items are in place at the treatment plant to accept septage. Porter Township is currently waiting for the State of Michigan to issue the required permit before septage can be accepted at the treatment plant. Ken Jones will follow up with the State of Michigan on a weekly basis.

### **Bonds:**

Dave Nagy reported:

- Cassopolis Boards of Public Works and County Commissioners unanimously approved Porter Township's request to repurchase approximately \$2M of debt bonds and refinance the remaining amount due for a lower interest rate.
- The Porter Township Treasure has all necessary steps in place with the Township's financial advisor and the repurchase and refinancing of the debt bonds should be completed by the end of October, 2011.

### **Old Business:**

- Hettmansperger property is now properly hooked up to the sewer system.
- John Leatherman (Indiana Lake Farms) property is now properly hooked up to the sewer system.
- Wos property is still not hooked up to the sewer system. He has a Porter Township mandated hook up date of October 18, 2011. A motion was made by Carl Klappauf and seconded by Dave Nagy to have Porter Township initiate the hook up if not accomplished by Wos by the mandated date of October 18, 2011.
- Vicki Amos's property is still not properly hooked up and completed despite the Sewer Board's recommendation to the Township Board that this be completed to all local, state and federal codes. This is a Township mandated hook up that was started over one year ago.

### **New Business:**

- Motion was made by Carl Klappauf and seconded by John Penkala to recommend to the Township Board to have the Tommy Harmon property on U.S. 12 billed the monthly sewer debit service charge.
- Motion was made by Carl Klappauf and seconded by John Penkala to recommend to the Township Board to have the Tommy Harmon property on U.S. 12 billed the proper sewer assessment per the property records of the Township.
- John Penkala would like the subject of "Prepaid Expenses" to be put on the agenda for the November 01, 2011 Sewer Board meeting.

**Adjournment:**

There being no further business to discuss a motion was made by Dave Nagy and seconded by Carl Klappauf to adjourn. Meeting was adjourned at 9:11 pm.

Respectfully submitted by:

David Nagy for Patricia Keirn, Sewer Board Secretary