

**111.1501 ZONING ADMINISTRATION.**

The duty of administering the provisions of this Ordinance shall, unless otherwise provided for, be vested in the Porter Township Zoning Administrator, who shall be appointed by the Township Board of Porter Township for such term and subject to such condition and at such rate of compensation as the Township Board shall determine; and the duty of enforcing the provisions of this Ordinance shall rest with such administrative official. The major responsibility of the Zoning Administrator is to administer the Ordinance precisely as it is written. There is no authority to deviate from the Ordinance, or to modify the requirements.

**111.1502 Zoning Board of Appeals approval.** When the terms of this Ordinance shall require the approval of the Planning Commission, all copies of the application shall be marked approved by said Planning Commission in addition to being marked by the Zoning Administrator as provided above.

**111.1503 Issuance of a Zoning Compliance permit.** Within ten days after receipt of any application or within ten days after approval of any application by the Planning Commission where the same is required under this Ordinance, the Zoning Administrator shall issue a Zoning compliance permit to the owner or his agent, provided the building or structure or the proposed erection or alteration, or the use of the land, as set forth in the application are in conformity with the provisions of this Ordinance, and when such permit is refused, the reason for such refusal must be shown on the application. A building Permit cannot be issued until a Zoning Compliance Permit is obtained except as follows: If the proposed alteration does not materially change the height or foundation of an existing structure, type of usage, and violate any requirements of the District. (Amended: No. 1, 11-8-83)