

## **Minutes of Porter Township Sewer Board**

**July 3, 2018**

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 7:00pm, followed by the Pledge of Allegiance.

### **Roll Call**

Board members present: Carl Klappauf, Dave Nagy, Leard Wylie (Township representative) & Jeff Moore. Board members absent: Ross Molho (alternate), Roery MacLean, John Penkala. Others present: Ray Galovich (IA representative). Quorum is established. Meeting will proceed.

### **Approval of Minutes**

Motion made by Carl Klappauf, seconded by Jeff Moore, to accept the minutes of June 5, 2018. Motion passed unanimously.

### **Public Comments**

There were not any public comments.

### **Financial Review-John Penkala**

None given due to the absence of John Penkala.

### **Township Review-Carl Klappauf**

Carl Klappauf summarized the Sewer Board and sewer plant's activities for the Township Board at the June 12, 2018 Township Board meeting.

### **IA's Monthly Report-Ray Galovich**

- Ray Galovich stated the plant continued to run exceptionally well during the month of June 2018.
- There were several emergency call outs this month for power outages at Birch Lake.
- A new pump was ordered for Lift Station C-1 #1 pump.
- Ray also indicated he has received communication from Commonwealth Engineering Group-Crown Point, IN) regarding Indiana Lake (Indiana side) potentially hooking up to the Porter Township Waste Water Treatment Plant. A recommendation will be made to the Township Board that the Sewer Board become the primary contact for hooking up Indiana Lake (Indiana side) to the Porter Township Waste Water Treatment Plant.
- Officials from the Town of Delphi, MI toured our Septage Receiving Station with a lot of interest in the "Beast".

### **Septage Receiving Activity-Dave Nagy**

Dave Nagy summarized, with charts, the septage receiving activity for June 2018. 107,510 gallons were received generating \$8,332 in sales. A total of 278 customers would have to be added to the system to generate this amount of income.

### **Periodic Review of Ordinances-Carl Klappauf**

John Penkala will report on a possible change to the Ordinances. This discussion was tabled until the August 7, 2018 meeting.

### **10 Year Budget-John Penkala**

The Saw Grant needs to be completed to complete the 10-year budget. This discussion was tabled until the August 7, 2018 meeting.

### **Past Due Payments-John Penkala**

John Penkala will monitor the implementation of the penalty rate change. This discussion was tabled until the August 7, 2018 meeting. The current Sewer Ordinances need to be reviewed to verify what is stated in the current ordinances regarding this subject.

### **Septage Rate Increase**

Dave Nagy will continue to investigate.

### **Alexis International Corp**

Parcel 14-120-019-005-01....John Penkala will investigate and report. This discussion was tabled until the August 7, 2018 meeting.

### **Mike Kelly-Woodland Drive (Birch Lake). Illegal hook-up of sump pump to the sanitary sewer and recovery of PTWWTP expenses.**

It was determined the additional sewer bill to Mike Kelley-Woodland Drive (Birch Lake) for recovery of expenses was not sent due to an inaccurate invoice from IA, the Sewer Plant operator.

### **Norman & Norma Dolbee letter dated June 11, 2018**

A recommendation will be made to the Township Board to take no action on this letter.

### **Septage Flow Meter**

Discussion was held regarding installing a flow meter without printout capabilities but with individual keycard capabilities.

### **Septage Hauler Delinquent Accounts**

The Sewer Board discussed the need for a written procedure on how to properly handle delinquent accounts of septage haulers utilizing the septage receiving station. Dave Nagy will prepare a draft procedure for presentation to the Sewer Board at their August 7, 2018 meeting.

### **August 7, 2018 Sewer Boarding**

**The August 7, 2018 meeting will be held at the Sewer Plant due to the Primary Election being held at the Township Hall.**

Motion made by Dave Nagy, seconded by Jeff Moore, to adjourn the meeting at 8:40pm. Motion passed unanimously. The next meeting will be at the Sewer Plant on August 7, 2018 at 7:00pm.

Respectfully submitted,

David Nagy for John Penkala, Sewer Board Secretary