

## **Minutes of Porter Township Sewer Board**

**March 6, 2018**

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 7:00pm, followed by the Pledge of Allegiance.

### **Roll Call**

Board members present: Carl Klappauf, Dave Nagy, Ross Molho (alternate), Roery MaClean, John Penkala, Leard Wylie (Township representative). Board member absent: Jeff Moore. Others present: Ray Galovich (IA representative). Quorum is established. Meeting will proceed.

### **Approval of Minutes**

Motion made by Carl Klappauf, seconded by Dave Nagy, to accept the minutes of February 6, 2018. Motion passed unanimously.

### **Public Comments**

Kurt Bowman appeared with questions on the procedure to hook up their property to the sewer. Ray Galovich stated he will issue Mr. Bowman a sewer permit within 24 hours.

### **Financial Review-John Penkala**

John Penkala reviewed the cash position for both the sewer maintenance and debt areas. John also reviewed the invoices that may be eligible for SAW grant reimbursement.

### **Township Review-Carl Klappauf**

Carl Klappauf summarized the Sewer Board and sewer plant's activities for the Township Board at the February 13, 2018 Township Board meeting. It was expressed by the entire Sewer Board how well Ray and his team have done running the Porter Township sewer operation.

### **IA's Monthly Report-Ray Galovich**

Ray Galovich stated the plant continued to run exceptionally well during the month of February 2018. There was one emergency callout on February 21 for flooding during the rain and snow melt on that day. No action was taken on installing a flow meter at the septage receiving station. Ray Galovich will continue to gather information and quotes for this project for inclusion in the 2018/2019 sewer budget. The project to convert fluorescent light fixtures to LED will continue.

### **EQ Basin Repair-Ray Galovich**

The EQ Basin repair will start April 9, 2018 and finish in approximately 2 weeks.

### **Septage Receiving Activity-Dave Nagy**

Dave Nagy summarized, with charts, the septage receiving activity for February 2018. 64,350 gallons were received.

### **OLD BUSINESS**

#### **Periodic Review of Ordinances-Carl Klappauf**

No review to the Sewer Ordinance was taken at this time.

**10 Year Budget-John Penkala**

The Saw Grant needs to be completed to complete the 10-year budget. The Saw Grant projections should be available in June 2018.

**Long Lake (Beachwood Rd.) Sewer Extension-Carl Klappauf**

This project is completed and can be removed.

**Past Due Payments-John Penkala**

Penalties/interest of 10% 1<sup>st</sup> month and 1% for each additional month will be instituted to comply with the sewer ordinance.

**Sewer Permit Process**

Leard Wylie is working on a flow chart to document the process.

**NEW BUSINESS**

Motion made by Carl Klappauf, seconded by Roery MacLean to adjourn the meeting at 8:45. Motion passed unanimously. The next meeting will be at the Township hall on April 2, 2018 at 7:00pm.

Respectfully submitted,

John Penkala

Sewer Board Secretary