

Minutes of Porter Township Sewer Board

May 2, 2017

The Sewer Board Meeting was called to order by Carl Klappauf, Chairman, at 6:00pm, followed by the Pledge of Allegiance. The meeting was held at the WWTP due to an election being held at the Township Hall.

Roll Call:

Board members present: Carl Klappauf, Dave Nagy, John Penkala, Jeff Moore. Board members absent: Roery MacLean, Ross Molho (alternate). Others present: Ray Galovich (IA rep) & Leard Wylie (Township rep).

Approval of Minutes:

Motion made by Dave Nagy, seconded by Carl Klappauf to accept the minutes of April 4 2017. Motion passed unanimously.

Public Comments:

No public comments.

Financial Report-John Penkala

John Penkala gave an overview of the financial results for March 2017 and April 2017. The Bond Repayment schedule was discussed and all payments are currently covered thru the life of the bond. The SAW Grant reconciliation was presented. Ray Galovich explained the unanticipated expenses.

Township Review -Carl Klappauf

Dave Nagy summarized the sewer board information he presented to the Township Board at the April 11, 2017 Township Board meeting.

IA's Monthly Report-Ray Galovich

Ray Galovich's stated the plant continues to run exceptionally well. No written report was presented.

The "Beast" is on site and the building for housing it should be completed next week.

The panel at C-1 has been replaced.

Septage Activity-Dave Nagy

Dave Nagy summarized, with graphs, the septage receiving activity for April 2017.

New septage rate of \$0.0775 per gallon effective May 1, 2017

Old Business

Sewer District Map

John Penkala reported that the District maps are now digitized on the Township computer and is available on the Township website. This item can be removed.

10 Year Budget

John Penkala will continue to update with current information. The asset evaluation being performed under the SAW grant needs to be completed before this budget can be finalized.

AEP parking lot

Ray Galovich will continue to monitor activity in the yard. The lease end date was April 2017. AEP will continue to lease the parking lot on a month-to-month basis for the foreseeable future.

Hook-up Fees

The Sewer Board will investigate how to handle hook-up fees. A revision to the sewer ordinance may be necessary.

Cass County Board of Health/Ordinance

Both the Cass County Health Department and Porter Township agree that the maximum distance for a property to hook up to the sewer is 250ft for property not near water. This item can be removed

New Business

Periodic Review of the Sewer Ordinances

The Sewer Board will review the Sewer Ordinances as needed.

Amend Porter Township Sewer Connection and Rate Ordinance 02-01-04, Sections 802(B) & 701

Motion made by Carl Klappauf, seconded by Dave Nagy: The Sewer Board recommends to the Township Board that under Article VIII (8) "Revenues", SECTION 802 (b), of Ordinance No. 2-1-04 "Sewer Connection and Rate Ordinance" that all wording of "Contract Payment Fund" be changed to "Receiving Fund". Motion passed unanimously.

Motion made by Carl Klappauf, seconded by Dave Nagy: The Sewer Board recommends to the Township Board that under Article VII (7) "Sewer Rates and Charges" Section 707 of Ordinance No. 2-1-04 "Sewer Connection and Rate Ordinance" that the wording "is due and payable on or before the 15th day of the month" be changed to "is due and payable on or before the 26th day of the month". Motion passed unanimously.

Develop Land Split guidelines relative to sewer availability

Motion made by Carl Klappauf, seconded by Jeff Moore: The Sewer Board recommends to the Township Board that prior to the presentation to the Township Board for approval of a land split within the sewer district IT BE DETERMINED that access to the sewer is available on the resulting property(s).

Nicholas Behm property

Dave Nagy walked off the distance of 742ft from the sewer to the house. This property does not need to hook up to the sewer.

Dave Nagy made a motion to adjourn at 9:00pm, seconded by Jeff Moore. The next meeting to be held on June 6, 2017 at 7:00pm at the Township Hall.

Respectfully submitted,

John Penkala

Secretary Porter Township Sewer Board

