

The meeting was called to order at 7:00 p.m. by Supervisor Harvey with the pledge to the flag.

Roll call found present: Harvey, Russell, Croninger, Northrup and Wylie

The minutes of the last meetings were reviewed and a motion made by Wylie and supported by Croninger to accept the minutes as printed. Motion carried.

The Treasurer's report was read: Chemical Bank Checking \$85,971.92, Money Market \$214,603.82. Bank changed from Bank of America to Chemical Bank. Total sewer funds \$3,621,973.30. Motion made by Russell and supported by Northrup to accept the Treasurer's report as read. Motion carried.

The correspondence was read.

Asked for public comments.

Porter fire report: runs in Porter 19, runs in Mason 13 for a total of 32

Building report: For the month of December. New and remodeling construction: \$170,000.

Sewer plant report from Tippman.

Bills were presented. Need to add to the bills the final payment to Newberg for \$8810.57, Barnes Backhoe \$55, and MTA for convention expense \$170. The total bills will be \$31,965.82 which includes payroll. The sewer department bills total \$32,030.86. Motion made by Wylie and supported by Northrup to pay the bills. Motion carried.

Web site report from Vickie and Leard. Vickie has been working on updating it.

SEPSA meeting report. Was a very good meeting with them and would like to set up future meetings with them, possibly quarterly. Discussion on the representatives for the Board to SEPSA. Currently have two members both from the South part of the Township. Should have a representative from the North Part of the Township. Rick Russwurm has said that he would do it if Phil Mumaw agrees to step down. No decision made on what to do.

McClure is asking to have the monthly charge eliminated on his property. There is no structure there and the one that was there was removed before the original assessment roll was accepted. After discussion, motion made by Russell and supported by Harvey to cease billing. Roll call vote: Harvey yes, Russell yes, Croninger yes, Northrup no, Wylie yes. Motion carried 4 yes, 1 no vote.

Discussion held on the status of the David Cripe situation. He was originally given time to either remove the facilities from the building in question or hook to the sewer. This was done in June. Motion made by Harvey and supported by Northrup to send a certified letter to him stating he must hook up to the sewer or remove and disable the facilities in the building in question. He will have 30 days to comply. Roll call vote: Harvey yes, Russell yes, Croninger yes, Northrup yes, Wylie yes. Motion carried. The 6 point proposal from the Sewer Board was brought up. Motion made by Wylie and supported by Northrup to send this back to the Sewer Board for more information before the Township board can take action. Motion carried. The township board will have to handle the legal issues connected with these proposals as the Sewer Board does not have the authority to do this. Have several ordinances to approve. The Sexually Oriented Business ordinance—Motion made by Wylie and supported by Northrup to accept the Ordinance as presented to become effective 30 days after publication. Roll call vote: Wylie yes, Northrup yes; Harvey yes; Croninger yes; Russell yes. Motion carried 5 yes votes.

In regards to the Cemetery Ordinance—Will remove the fine from the Ordinance and include it in our fees resolution. Also not include 1 person 1 cremation per site as well as change Section 11: Cemetery Hours to The cemetery shall be open to the general public from the hours of dawn to dusk each day. Motion made by Russell and supported by Wylie to approve the ordinance and to become effective 30 days after publication. Roll call vote: Northrup yes; Croninger yes; Harvey yes; Russell yes; Wylie yes. Motion carried.

Have a change to the section of our Zoning Ordinance for Mobile Homes. Section 111.1100: Add 111.1103 Mobile Homes in designated Mobile Home Parks are exempt from the minimum size requirements of Residential Districts R-1 as specified in Porter Township ordinance section 111.700 (Amended: No. 2, 1-12-2010.) Motion made by Northrup and supported by Croninger to approve. Motion carried to become effective upon publication.

Board of Review training. The expense for this was covered in our bills. Will send 2 members of the Board to the training.

Computer updates. Need to update Vickie's and Pat's computers to Windows 7 so their computers are more compatible with the Clerk's and Treasurer's programs. The cost would be approximately \$349.77 each for the programs. Motion made by Russell and supported by Wylie to approve. Motion carried.

Need to set Attorney of Record. Harold Schuitmaker has been our attorney of record for a long time. Feel it is time to make a change. Motion made by Harvey and supported by Wylie to make Westrate & Thomas our attorney's of Record. Our attorney would be Mark Westrate. Motion carried.

Set dates as follows: Budget work session following Agenda on February 2. February 23—3:30 p.m. public hearing; March 9 at 6:45 public hearing; March 30 at 3:30 p.m. Settlement. Even though we do not have an annual meeting any longer and do not have to do settlement, feel that is a good time to audit petty cash and get all of the bills in. Motion made by Russell and supported by Croninger to approve the meeting dates. Motion carried. If more meetings are needed to work on the budget, they can be set after the meeting on February 2.

Reminder from the Clerk in regards to emails being sent to the member of any board of the Township such as Planning, Sewer, Wetlands, ZBA. Could be a violation of the open meetings act. Be very careful when using email.

Planning commission report from Nagy. He is the new Chairperson of that board.

Wetlands report—Temple—nothing going on at the present time.

Sewer Board—Klappauf.

Sewer Department report from Keirn.  
Reports from County Commissioners Bickel and Arnold.

Motion made by Wylie and supported by Croninger to adjourn. Motion carried. Meeting adjourned at 8:30 p.m.

Marty Russell  
Porter Township Clerk